



### **1. Objectivity and accreditation program**

ALGERAC is organized and operated in such a way that the impartiality of its activities and the objectivity of its accreditation programme are in line with what is stated in chapter 4.3 of the standard 17011: 2004. The following references serve as guidelines as well:

- The legislation and national regulation related to that matter,
- the standards and/or normative documents applicable to accreditation activities,
- Every document from regional and/or international accreditation bodies.

### **2. ALGERAC personnel**

ALGERAC personnel having the employee status are not allowed to engage in an action or occupation that may imperil confidence in their impartiality or integrity as it is mentioned in the national legislation regarding work and working relationship between employer and employee.

The employment contract that governs this relationship confirms it.

Staff is bound by professional secrecy regarding any information acquired as part of their job.

Personnel remuneration is dependent upon the rank of the job only.

### **3. The Board of Directors**

The Board of Directors consists of representative members coming from:

- Ministries as public authority;
- Conformity assessment bodies;
- Professional and consumer associations.

Representativeness within the Board of Directors is balanced without any interest predominance.

### **4. Decision-making process**

The decision-making process is the kind that ensures the objectivity of the accreditation decisions. The composition and the mechanisms of working of this process make it possible to avoid any form of commercial or financial pressure which may compromise the impartiality of the opinions and decisions.

### **5. Assessors and experts**

Assessors and experts are bound to be committed to impartiality, objectivity and confidentiality before even they start providing their services.

They are under no commercial or financial pressure since they are independent from the bodies they are to assess, and paid by ALGERAC and not the body to be assessed.

### **6. Interested parties**

The representativeness of the interested parties within the Board of Directors is done in a balanced way in accordance with the Executive Decree No 14-270 of 28 September 2014 amending the Article 8 of the Executive Decree No 05-466 of 05 December 2005 relating to the establishment, organization and operation of ALGERAC.

### **7. Non-discrimination of the accreditation process**

ALGERAC is available to provide its services to all the conformity assessment bodies whose request is in line with the activities and limits specified in ALGERAC policy, national legislation, and possibly international legislation.

Access to accreditation is not dependent upon the size of the CAB, or its belonging to an association or group.



## **8. ALGERAC independence**

ALGERAC is operated in complete independence in accordance with the provisions of the Executive Decree No 05-466 of 05 December 2005 relating to the establishment, organization and operation of ALGERAC.

ALGERAC has its own management system based on the standard ISO/IEC 17011, own personnel and own logo, and generates revenues and expenses.

State contribution is tending to vanish through the development of its own activities.

ALGERAC does not at all give advice or provide conformity assessment services beyond the general information regarding accreditation and the criteria relating to the accreditation system.

## **9. Related bodies**

So as to ensure that ALGERAC accreditation system works in complete objectivity, confidentiality and impartiality with regard to its related bodies, ALGERAC regularly undertakes a risk analysis:

- ✓ No link exists with the private sector, neither through common ownership nor through contractual provision.
- ✓ The participation of CAB representatives within the Board of Directors, Board of Appeals, and decision-making committees is done by ensuring the confidentiality and impartiality required for the decision-making process.

The subsequent risk analysis shall prove that the potential risk that this may pose is due to the following:

- ✓ The presence within the decision-making committees of competitors or those having contractual relationship who could undermine the objectivity of their decisions, ones against the others.
- ✓ A CAB representative within the committees who could impede the accreditation of a competing CAB with no representativeness within the committee.

Those kind of situations are properly handled in order to strengthen the confidentiality and impartiality aspects linked to the decision-making process through the implemented management system (procedures and forms).

Prior to accrediting any new applicant for accreditation, ALGERAC ensures CAB representatives at the decision-making committee have been accepted by the body to be accredited.

This condition has been verified and validated by clients already accredited or applying for accreditation, prior to CAS meeting.

Bodies operating under the same management of the Ministry of Industry and Mining are considered as related bodies, these include:

- ➔ IANOR (Algerian institute of standardization) ;
- ➔ INAPI (Algerian institute of industrial property) ;
- ➔ ONML (National office of legal metrology) ;
- ➔ INPED (National Pedagogical and Industrial Development Institute)

Have:

- ➔ Totally different missions;
- ➔ A different direction;



- ➔ Different personnel;
- ➔ Different and autonomous financial resources;
- ➔ Different names, logos, and symbols.

Nevertheless, the Executive Decree No 05-466 related to ALGERAC clearly defines it as “the national accreditation body”.

ALGERAC has its own personnel who is not at all involved in the operation of those related bodies.

ALGERAC has its own financial resources generated by its activities and cover its own expenses, mainly those relating to assessors’ and experts’ remunerations.

ALGERAC has its own management system, based on the standard ISO/IEC 17011, and its own logo which unequivocally distinguishes it from abroad.

Date of adoption by board of Directors: 29/03/2017